

**What are permits for?** A permit helps assure a safe and proper installation in accordance with the minimum standards set forth in the applicable Michigan code. When a permit is issued, an inspector registered with the State of Michigan will come out and inspect the installation to see if it meets the applicable code requirements.



**Are mechanical permits required?** Yes, Michigan law and rules requires mechanical permits, except for replacement of minor parts, mechanical work shall not be started until a permit for such work has been issued by the appropriate enforcing agency. Any person performing work that requires a permit must obtain a permit for work they are performing before starting the work.

**What is the RAP program?** Report All Permits is a MIACCA program designed to help jurisdictions make sure **proper permits are obtained so the safety inspections can be done.** This form will be forwarded by MIACCA to the enforcing agency having jurisdiction.

**All RAP forms will be promptly forwarded to the enforcement agency having jurisdiction by MIACCA without identifying who brought this to MIACCA's attention. All identities held in strict confidence.**

*If you suspect that work is being done without the proper permit being pulled, please complete the following. (please fill out as much as possible to expedite processing)*

Observation Date	
What new mechanical work is visible from the street	
Property Owner's Name	
Property Owner's Phone #	
Project Street Address	
City	
Enforcing Agency (if known)	

Forward completed form to MIACCA at:

**Mail:**  
602 W. Ionia  
Lansing, MI 48933

**Email:**  
info@miacca.org

**Fax:**  
(866) 471-6413